



Mahatma Jyotiba Phule Education Trust's

S.N.G. INSTITUTE OF MANAGEMENT AND RESEARCH

(Approved by AICTE - New Delhi, Recognised by Govt. of Maharashtra and Affiliated to S.P.P. University, Pune)
A/P - Jaidwadi, Pune Nashik Highway, Rajgurunagar, Tal.- Khed, Dist.- Pune - 410512 (Maharashtra)

(NAAC Accredited B Grade)

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SNGIMR/2026-27/231

Date: 12/04/26

To,
Dr. Swapnil Shah,
Associate Professor,
Mob. 9860301050,
Email- swapnilshah75@gmail.com,
S.N.G. Institute of Management and Research, Rajgurunagar

Subject: Appointment as Nodal Officer for Anti-Ragging Cell

Dear Sir/Madam,

With reference to the guidelines issued by the All India Council for Technical Education (AICTE) regarding the prevention and prohibition of ragging, we are pleased to appoint you as the **Nodal Officer for the Anti-Ragging Cell** of S.N.G. Institute of Management and Research with immediate effect.

As a Nodal Officer, you will be responsible for ensuring strict compliance with anti-ragging regulations and maintaining a safe and disciplined academic environment within the institute.

Roles and Responsibilities:

1. To coordinate and monitor all activities related to the Anti-Ragging Cell of the institute.
2. To ensure compliance with AICTE regulations on the prevention of ragging and submission of necessary reports on time.
3. To receive and promptly address complaints related to ragging, if any, and initiate appropriate action.
4. To create awareness among students regarding anti-ragging policies through orientation programs, notices, and campaigns.
5. To maintain proper documentation and records of anti-ragging undertakings, complaints, and actions taken.

You are expected to carry out your duties diligently and contribute towards maintaining a ragging-free campus.

We look forward to your cooperation and commitment in this important responsibility.

Thanking You,

Yours sincerely,




Director
S.N.G. Institute of Management & Research
Rajgurunagar, Pune. 410512